

**Minutes of the East Leake Community Plan Group held on
6th August 2013 at 7.00 pm at the East Leake Parish Council Offices.**

Present: Jenny de Villiers Co-operative Sector & Neighbourhood Watch (Chair)
 Vicenta Rose Resident (Secretary)
 Brenda Lewis Resident
 Gary Grayston Business owner/resident
 Julie Love Business owner/resident
 Kevin Shaw Parish Councillor/ Village Hall
 Eric Hallam Alba Financial Accountants

Item Number	Agenda Item	Action
1	<p>Apologies and acknowledgements Apologies received from Doris Elcock, Donna Griggs, Conrad Oatey, Carys Thomas, Lesley Way, Felicity Rose, Craig Baldwin, Greg Hewitt and Jenny Kirkwood.</p> <p>Eric Hallam from Alba Financial Accountants was welcomed to the Group.</p> <p>Post meeting note: Vicenta referred to the constitution due to the number of apologies and it states that there must be a minimum of 5 members present for the meeting to be quorate. Therefore the meeting was quorate.</p>	
2	<p>Declarations of Interest None.</p>	
3	<p>Minutes of the June meeting Approved as a true and accurate record.</p> <p>Vicenta to ask the webmaster to upload them onto the East Leake Website. http://www.east-leake.co.uk/community-led-plan.html</p>	Vicenta
4	<p>Matters arising not on the agenda</p> <p>Via email - Felicity thanked all who have started to provide sections and she will put a draft document together quite soon and indicate where she needs additional information.</p> <p>Felicity will also work on the photographic competition details to tie in with the village show.</p> <p>Joint meeting between ELPCG and NHPPT was useful to clarify boundaries. VR has circulated the notes.</p>	

5	<p>Development of the Community Plan</p> <p>Lisa Gapp, a graphic designer who is a resident in the village and a parent had previously helped design the leaflets and flyers for the questionnaire voluntarily. She is setting up her own business in the village and has proposed that she helps design the Community Plan booklet for free in exchange for a testimonial for her website, to add to her portfolio and an acknowledgement on the booklet. Agreed as Lisa had done an excellent job previously and it's important to support local businesses. Agreed to invite Lisa to a future meeting to discuss design etc.</p> <p>Update on Progress – need to check with LW & FR what sections they have received.</p> <p>Jenny has not had a reply from Keith Hodgkinson about drafting the local history section. Jenny to chase and Brenda will send Jenny Keith's email address to make sure the correct one was used.</p> <p>Kevin is checking availability of local sports clubs as part of another project he is working on. Identified that they need more support. ELCPG could promote via the action plan. Kevin will draft some wording. Brenda suggested an action point could be promoting women's sport. Could contact the leisure centre. A forum has been set up to compile a directory of leisure activities. Kevin will be visiting the leisure centre. Try to engage with them as part of the action plan.</p> <p>Vicenta to check progress of other sections and to send a reminder.</p>	<p>Brenda & Jenny</p> <p>Vicenta</p>
6	<p>Review of draft Action Plan</p> <p>No amendments received by Vicenta to date. All to bring comments to next meeting to email Vicenta in the meantime.</p> <p>Vicenta reported that residents of EL are demonstrating that they want to make a difference as some have started a petition called "Light up East Leake" to get the street lights turned back on at night as the recent spate of burglaries and break ins has caused concerns and worries about safety.</p>	All
7	<p>Any other business</p> <p>Locality Event on the 12th & 13th November 2013 in Leicester. The Group queried whether it was value for money for someone from ELCPG to attend especially as we already get a lot of useful information from RCAN and the Co-operative Community Fund. Vicenta to check with Carys if anyone from PC is going and if so, would they mind giving ELCPG some feedback.</p> <p>Vicenta confirmed that on the 23rd July she submitted a Freedom of Information request to Rushcliffe Borough Council about Section 106 money in East Leake for the last 10 years. RBC has 20 working days to supply the information and she will circulate it as soon as she receives it. To the best of our knowledge, the Parish Council has not called upon the money. Need to ensure that the money is spent in East Leake. Parish Council automatically receive 5% of S106 money. Could ask the RBC</p>	<p>Vicenta</p> <p>Vicenta</p>

	<p>Officer in charge of Section 106 to give a short presentation at a future ELCPG meeting about how the scheme works etc. Action: Vicenta to check who it is and invite them. Under the Localism Act, the Community Improvement Levy replaces S106 but Councils have an option. RBC opted to remain with S106. The Community Improvement levy is an automatic levy.</p> <p>Vicenta has received a renewal notice from the Information Commissioners Office to renew the subscription for data protection. Agreed it was no longer necessary as Seymour Research Services processed the questionnaires and destroyed them confidentially.</p> <p>Vicenta had volunteered to help get some more recruits for another Community Speed watch in the village as several residents have expressed concern about speeding vehicles. A Facebook appeal has resulted in quite a few people who are interested and members of ELCPG are also welcome. Kevin volunteered. The training session is at 4pm on Friday 23rd August at the Old Police Station with a view to doing a speed watch probably on Woodgate Road from 4.30 to 5.30pm.</p> <p>Christmas decorative lighting on the village green - Kevin is pursuing a proposal to extend the village Christmas lighting to the 3 big trees on the village green. The lights are LED so have a life span of 7-10 years. Parish Council are supportive of the proposal but do not have the funds. Kevin proposed to apply for funding to the CEMEX Community Fund via the ELCPG as a Community Group which means the Parish Council can't apply. The Pariah Council would fund the running costs. The proposal was supported by ELCPG. Kevin will draft the funding application letter for review by Jenny & Vicenta. Expect that a sign would be erected stating that the lights were funded by CEMEX and not taxpayer's money.</p> <p>Gary informed the Group that one of the builder's huts next to the skate park had been broken into and set alight. Luckily there was no damage to the skate park. The hire company seem to be reluctant to move them and the concern is that it is attracting anti-social behaviour. It is not believed to be the skate park users who are causing problems. Residents have expressed concerns over the responsiveness of the police. Jenny advised that West Bridgford Police provide cover if East Leake team are not available and that Nottinghamshire County Council have an Anti-Social Behaviour team dedicated to addressing such issues so they should be contacted too. The number for Rushcliffe District Council Anti-Social Behaviour Officer is 0115 981143.</p> <p>Jenny will raise it at the next Neighbourhood Watch meeting. Could also promote awareness of these contact details via the Action plan so residents can take action.</p>	<p>Vicenta</p> <p>All</p> <p>Kevin</p> <p>Jenny</p>
8	<p>Date of Next Meeting 17th September 2013 at 7pm in the upstairs room of the Parish Council offices.</p>	