

**Minutes of the East Leake Community Plan Group held on Wednesday 12th
December 2012 at 7.30 pm at the East Leake Parish Council office.**

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| Present: Jenny de Villiers | Co-operative Sector & Neighbourhood Watch (Chair) |
| Vicenta Rose | Resident (Secretary) |
| Doris Elcock | East Leake Community Care |
| Shirley Fox | Women's Institute |
| Brenda Lewis | Resident |
| Julie Love | Love & Piste |
| Craig Baldwin | Something Special |
| Donna Griggs | Lantern Lane School |
| Carys Thomas | Parish Council |
| Conrad Oatey | Parish Council |
| Jenny Kirkwood | Rural Community Action Nottinghamshire (RCAN) |

| Item Number | Agenda Item | Action |
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| 1 | <p>Apologies Apologies received from Kevin Shaw, Lesley Way, Gary Grayston and Felicity Rose</p> | |
| 2 | <p>The Energy Saving Co-operative Jenny welcomed Tina Holt, Customer and Communities Manager from the Energy Saving Co-operative.</p> <p>Tina gave a short presentation outlining the objectives and work of the Energy Saving Co-operative as it may be something that we wish to include in the Community Plan for East Leake.</p> <p>The Energy Saving Co-operative is a pioneering partnership between: People who want to save energy ; Co-operatives and community groups and Tradespeople such as energy assessors and installers</p> <p>It's a new Co-operative that has relationships with other Co-operatives e.g. Co-operative Bank and Co-operative Energy.</p> <p>The focus is on reducing energy needs of a household and to build relationships with trusted tradespeople. Starts with a visit to the house to identify potential energy savings to discuss with the householders. The Co-operative monitors the work. In 2013 there will be Government schemes such as ECO and Greendeal.</p> <p>Any profits are returned through dividends to the membership as per the long established Co-operative model. As it is a national organisation, the Energy Saving Co-operative can</p> | |

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| | <p>negotiate good and fair prices on work that the householder wants doing on energy saving and that is affordable to them. The householder has the comfort that the work is checked and issues are resolved by someone who has knowledge.</p> <p>The Energy Saving Co-operative is identifying finance resourcing options e.g. Ecology Building Society, Co-operative Bank etc.</p> <p>Community approach adopted where communities get together to resolve problems arising from climate change, increasing fuel prices etc. . Reduce carbon footprint, shop locally etc. so community is more resilient & less dependent on fossil fuels.</p> <p>HOBBS (Homes Behaving Badly) report is interesting reading as it contains 8 case studies of different types of houses and what can be done to save energy. Report is available on http://wbecohouses.co.uk</p> <p>Tina to send presentation to Vicenta for circulation to the ELCPG.</p> | <p>Tina Holt/Vicenta Rose</p> |
| <p>3</p> | <p>Questionnaire Results</p> <p>Jenny welcomed Kathy Seymour to the meeting and congratulated her on her PhD graduation yesterday.</p> <p>Kathy has produced an analysis to date of questions and has yet to conduct a systematic analysis of the free text comments. Will forward the final questionnaire report once completed.</p> <p>Kathy congratulated the ELCPG on the high response rate! It was excellent at over 38% and will give a robust data sample.</p> <p>Kathy went through the key results to date and the full report will be issued shortly.</p> <p>Everyone thanked Kathy for her hard work in analysing the questionnaires and for presenting the results to date.</p> <p>Next steps</p> <p>Hold a further meeting in early January 2013 once we received the full report to agree next steps. Look at headings for priorities for the Community Plan.</p> <p>Can use evidence from survey and Community Plan to lobby on issues such as crossings. Some areas are within control of community e.g. clubs, societies.</p> <p>Jenny Kirkwood stated that other villages have presented results of questionnaire at an open day and gained feedback from community</p> | |

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| | <p>over priorities, how to address them and also how they can get involved in making it happen.</p> <p>Could publish final report on website and have hard copies available for those without internet access.</p> <p>Jenny K said that other villages have published action plan & made report available if people want to see detail. Jenny will send a format for the Action Planning Event to Vicenta for circulation to the ELCPG so that we can consider that as a format for the Drop in Days,</p> <p>Provisional dates for Drop in Days are 15th & 16th March 2013. Vicenta to check with Kevin Shaw about Village Hall availability.</p> | <p>Jenny k & Vicenta</p> <p>Vicenta</p> |
| 4 | <p>Data from survey to inform Neighbourhood Plan Conrad and Carys requested, on behalf of the Neighbourhood Plan Group, that the housing information from the questionnaire is released to Rushcliffe Borough Council. Once the final report has been received and published, it will be in the public domain so the data can be used in response to planning applications. Important that people who completed the questionnaire have their views taken into account.</p> <p>It was raised that part of the Neighbourhood Plan consultation involves consulting with people who don't live in East Leake. Costock in particular wanted to be involved in the East Leake Community Plan as they use the facilities in East Leake. We could invite the inhabitants of the surrounding villages to the Drop in Days.</p> | |
| 5 | <p>Update on Prize Draw The first prize of £50 voucher to spend in East Leake was won by Vivien Hughes who wants to spend her voucher in the Co-operative Food Store. Vivien is happy for her name and photograph to be used for publicity purposes. The two second prizes were won by Richard Bradley and Diane Brown. Richard wishes to spend his voucher in Bryer's and Diane also wishes to spend her voucher in the Co-operative Food Store. Richard and Diane have given permission to use their names for publicity but not photographs,</p> <p>Vicenta and Jenny will obtain the vouchers and give them to the winners.</p> <p>Vicenta will draft a short article for the East Leake Tines with an update on the prize draw. Deadline for submission is 18th December.</p> | <p>Vicenta & Jenny</p> <p>Vicenta</p> |
| 6 | <p>Publicity Officer/Assistant Secretary Now that the East Leake Community Plan is progressing to the next stage, additional assistance is required especially with publicity and</p> | |

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| | <p>helping to organise events such as the Drop in Days.</p> <p>Please let Jenny or Vicenta know if anyone, or if anyone knows of someone, who can spare some time to help.</p> | All |
| 7 | <p>Any other business</p> <p>Jenny de Villiers has received a letter from Kenneth Clarke complimenting us on canvassing the community and for keeping him informed.</p> <p>Jenny Kirkwood mentioned that Rushcliffe Borough Council has a Shop Front Improvement Scheme that might be of interest to business owners in the village especially as the look of the village centre featured prominently in the questionnaire results. Jenny to send to Vicenta for circulation to the ELCPG.</p> <p>Craig reported that the East Leake Traders Association is being set up in January 2013. The initial meeting was held in Bryer's and was very well attended.</p> | Jenny K & Vicenta |
| 8 | <p>Dates of Next Meetings</p> <p>Tuesday 8th January 2013 at 7.30pm in the upstairs room of the Parish Council Offices.</p> <p>Wednesday 13th February 2013 at 7.30pm in the Parish Council offices</p> | |