

**Minutes of the East Leake Community Plan Group held on
12th December 2013 at 7.00 pm at the East Leake Parish Council Offices.**

Present:	Jenny de Villiers	Co-operative Sector & Neighbourhood Watch (Chair)
	Vicenta Rose	Resident (Secretary)
	Brenda Lewis	Resident
	Donna Griggs	Lantern Lane School/Resident
	Lesley Way	Resident
	Greg Hewitt	RCAN
	Craig Baldwin	Business owner/resident
	Julie Love	Business owner/resident
	Conrad Oatey	Parish Council
	Doris Elcock	East Leake Community Care
	Gary Grayston	Business owner/resident

Item Number	Agenda Item	Action
1	<p>Apologies and acknowledgements Apologies received from Felicity Rose, Carys Thomas and Kevin Shaw</p> <p>Thanks placed on record to The Co-operative Food Store and the Parish Council for the donation of festive refreshments for this meeting.</p> <p>The Parish Council Management Committee voted to allow the Group £20 to spend on refreshments at a future meeting and thanks were again placed on record.</p>	
2	<p>Declarations of Interest None.</p>	
3	<p>Minutes of the November meeting Approved as a true and accurate record.</p> <p>Vicenta to ask the webmaster to upload them onto the East Leake Website. http://www.east-leake.co.uk/community-led-plan.html</p>	Vicenta
4	<p>Matters arising not on the agenda None.</p>	
5	<p>Development of the Community Plan Brochure Lesley W had circulated an updated brochure on the 9th December and a few hard copies had been made available to member of the Group by the Parish Council.</p> <p>Lesley has changed the S106 wording to that supplied by Brenda and Carys. She has made all the changes emailed to her by members of the groups and those agreed at the last meeting.</p>	

	<p>Education - Agreed to remove the speech bubble with the comment that schools should teach children to be better citizens as the majority of the young people in the village are polite and respectful.</p> <p>Crime - . The Beat Officers Volunteers group want to include contact details in the brochure to recruit more volunteers. Agreed to ensure that contact details for local beat team remain valid in the case of Officers moving on. An option would be to include the Parish Council Office as a point of contact so they can signpost people but this would need to be confirmed with them. Jenny to speak to the Parish Clerk.</p> <p>Environment – need to clarify situation about the discharge of sewage into Kingston Brook. The Parish Council is meeting with Severn Trent Water on the 13th December. Conrad will attempt to obtain some clarity. Severn Trent has previously confirmed that sewage had been discharged into the Brook 9 times over a 12 month period which is permissible in exceptional circumstances e.g. heavy rain.</p> <p>Transport – bus services might change so make sure the text doesn't go out of date. Range of destinations of the current bus service is good according to the survey results but the frequency of weekend and evening bus service is limited. Local bus services consultation is currently being carried out by Nottinghamshire County Council. Vicenta had circulated email to all ELCPG members in case they wish to take part. Conrad confirmed that Nottinghamshire County Council deal with pavements, road, lighting etc. and the Highways Agency deal with trunk roads. Different to the Highways department at Notts County Council.</p> <p>Aim to send Brochure and Action Plan to stake holders for consultation w/c 12th January 2014. This will include Parish Council, Rushcliffe Borough Council Nottinghamshire County Council and the East Leake Medical Group to name a few. Greg offered to check list of contact names from other consultations. All ELCPG members to think about potential stakeholders and send Vicenta the details</p> <p>All to take hard copies home to read at leisure and email Lesley W with comments by 3rd January 2014.</p>	<p>Jenny</p> <p>Conrad</p> <p>Greg All</p> <p>All</p>
6	<p>Review of draft Action Plan Date and version control to be added to ensure people are looking at the most up to date version.</p> <p>To be worked on next. Need to make sure it cross references to the brochure and survey results. All to review action plan and let Vicenta have any comments by 3rd January 2014.</p>	<p>Vicenta</p> <p>All</p>

7	<p>Any other business</p> <ul style="list-style-type: none"> • Photographs – Vicenta has added all the photographs received to Dropbox and sent all ELCPG members an invitation to view them. Some views of the Golf Club and railway arches would be welcome. If anyone has any further photographs please send to Vicenta to add to Dropbox. A few ELCPG members had been unable to view the photographs so Vicenta will bring her iPad to the next meeting to log on to Dropbox. Wi-Fi password needed. Jenny to ask Parish Clerk. • Building for Life Training – Carys had sent an invitation to all ELCPG members and people are encouraged to attend. Saturday 8th February 2014 10am to 4pm in East Leake (Venue to be confirmed) • Launch event for Community Plan – Jenny suggested the theme “What does Community look like”. Could have examples where groups have come together and made a difference e.g. Shepshed carers, East Leake Community Care, ELAPS, uniformed groups etc. Credit Union is a good external example. Gary and Jenny to look for examples and all ELCPG members to send suggestions to Jenny. Could have stalls for local businesses and community organizations as that worked well last time. Launch at 10am followed by a couple of speakers and then open stalls and refreshments. Village Hall is available on Saturday 26th April 2014 so all to hold this date. • Parish Council has agreed to be a hub for volunteers. To be discussed at the next meeting. Vicenta to add to agenda 	<p>Vicenta</p> <p>All</p> <p>All</p> <p>All</p> <p>Vicenta</p>
8	<p>Date of Next Meeting Wednesday 8th January 2014 at 7pm at the Parish Council offices.</p>	