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Minutes of the East Leake Community Plan Group held on Wednesday 18th January 2012 at 7.30 pm at the East Leake Parish Council office.

Present: Jenny de Villiers	Co-operative Sector & Neighbourhood Watch (Chair)
Vicenta Rose	Resident (Secretary)
Craig Baldwin	Something Special Card Shop
Kevin Shaw	Parish Council (latter part of agenda item 7 onwards)
Carys Thomas	Parish Council
Conrad Oatey	Parish Council
Barbara Wright	Micropropagation Services & St Mary's Church
Anne Remzi	Derbyshire House
Lesley Way	Resident
Andy Warren	East Leake Health Centre/Principia
Mike Owen	Resident
Doris Elcock	East Leake Community Care
Shirley Fox	Women's Institute
Alison Scally	East Leake Girl Guiding
Felicity Rose	Resident

Item Number	Agenda Item	Action
1	Introductions All people present introduced themselves.	
2	Apologies Apologies received from: Keith Hodgkinson, Brenda Lewis, Hayley Masom, Julie Love, Peter Tyers, Paul Stanley and Lorna Pilbin (Friends of Meadow Park)	
3	Declarations of Interest None declared.	
4	Minutes of the December meeting The minutes were approved as a true and accurate record of the meeting held on the 14 th December 2011.	
5	Matters arising not on the agenda Correspondence with Kenneth Clarke will be ongoing and Jenny will update the group accordingly. Jenny is now unable to attend the Rural Community Action Nottinghamshire training on the 1 st February 2012 so if anyone is interested in attending please let Vicenta know ASAP.	All
6	Housing and Planning Sub Group update Rushcliffe Borough Council has now published the Local Development Framework, also called the Core Strategy. The proposal is for villages to have more housing. A six week consultation period starts from the end of January 2012. Some villages (Not East Leake) have been designated as local centres. The Parish Council will receive notification of when the consultation	

DRAFT

	<p>commences and they will in turn inform this Group. Carys kindly provided the following link for the page for the 15th December Council meeting Agenda - look on the right hand side for "Related documents" and it is item 7.</p> <p>http://www.rushcliffe.gov.uk/councilanddemocracy/meetingsandminutes/minutesandagendas/2011/december/15decembercouncil/</p> <p>It is planned to have at least 400 new houses in East Leake over the next 15 years. There is no reference in the plan to infrastructure. As a group, we could write to Rushcliffe Borough Council with our views for the inspection phase, to let them know that we exist and that we would like to receive information from them. As well as a Group response, the Parish Council and individuals can also give their views on the proposals.</p> <p>Agenda item for the February Meeting for further discussion.</p>	<p>Vicenta Rose</p>
<p>7</p>	<p>Consultation and Communication Proposal</p> <p>The notes from the Consultation and Communication Sub Group meeting held on the 4th January were circulated on the 11th January.</p> <p>It was agreed to run the events on the Friday and Saturday only.</p> <p>Vicenta circulated a sheet of paper for people to indicate their availability for the events and what activities they can undertake. Will need as many helpers as possible!</p> <p>The Co-operative Area Committee has agreed to provide fair-trade refreshments for the event. Shirley Fox to ask the Women's Institute if they will serve the refreshments and if they would like to have a cake stall to raise money for the WI.</p> <p>There will be about eight stands as we can group some areas together. Co-operative Membership have offered to have a stand there.</p> <p>The Co-operative Group has also offered to donate a hamper as a raffle prize as an incentive for people to attend the sessions.</p> <p>Jenny will contact the East Leake Police Beat Managers (WPC Kelly Warwick and PCSO David Wesson) to see if they available to attend for Crime Prevention.</p> <p>Various designs for the poster, flyers and banners had been circulated and discussed. The feedback will be relayed to the Graphic Designer (a resident) who has very kindly offered to help</p>	<p>All</p> <p>Shirley Fox</p> <p>Jenny de Villiers</p>

DRAFT

	<p>with the designs so that it can be incorporated.</p> <p>Copying can be done at the Parish Council office and charged to the budget for ELCPG as this will be cost effective.</p> <p>The wording for the reverse of the flyers will need to be more concise and minimum of font size 12 so that it is easily readable. The more comprehensive wording that was circulated on the 15th January can be used for the website and the Facebook Page “East Leake Community Plan Group”</p> <p>The Nottingham Evening Post have a section for East Leake on Mondays. Article to be sent to them.</p> <p>Article has already been submitted for the February edition of the East Leake Times and will also be included in the Parish Council Newsletter and Compass Magazine. Vicenta to send Carys the wording.</p> <p>Jenny will email Alison Scally the contact details for the Loughborough Echo.</p> <p>It was agreed to make contact with Graham Legg at Harry Carlton about “recruiting” a young person to maintain the website and Facebook page.</p> <p>140 “I ♥ East Leake” wrist bands are being donated by the Carnival Committee as giveaways.</p> <p>If anyone has any spare “I ♥ EL” T shirts, please let Vicenta know so people on the stands etc can wear them at the events to promote the village.</p> <p>The village website webmaster, John Ollivere, has a large scale map of East Leake that could be printed for the display. Vicenta to contact John.</p> <p>In the absence of a Treasurer, Conrad Oatey agreed to act as a conduit for expenditure from the budget allocated to ELCPG.</p> <p>The Consultation and Communication Sub Group were tasked with drawing up a proposal for the budget requirement for the public drop in events. The Consultation and Communication Sub Group is meeting again on the 24th January and will report back on all action points at the next meeting,</p>	
		<p>Vicenta Rose</p> <p>Jenny de Villiers</p> <p>All</p> <p>Vicenta Rose</p> <p>Consultation and Communicati on Sub Group</p>

DRAFT

10	<p>Any other business</p> <ul style="list-style-type: none">• Carys Thomas raised the Queen's Diamond Jubilee Celebrations this year and the Olympics to bring them to attention of people. Felicity Rose has been asked to help organise a Small People's Olympics in the village. Discussion about a family themed Olympics fun day. The East Leake Carnival will be held on the 23rd June. The Scouts and Guides will be involved in the village Olympics event.• Andy Warren reported that there had been a patient survey conducted by the Health Centre recently and he was pleased to confirm that over 90% of patients rated the GPs in the practice as good/very good/excellent which is excellent feedback.• Alison Scally stated that there is always a need for adult leaders for the Guides so if anyone is interested then please let her know.• Felicity Rose mentioned that a couple of friends who live in the village who are on maternity leave have offered to help with distributing leaflets etc.• Jenny de Villiers had received an email from an organisation called "Locality" about some workshops that might be of interest. The next nearest one is in Birmingham on the 22nd February. The link to the website is: http://locality.org.uk/ Travel expenses will be reimbursed in accordance with Parish Council guidelines.• Stanford Hall has been purchased by the Duke of Westminster with the vision of turning it into a rehabilitation centre for ex service personnel and civilians. The Parish Council has been invited to a briefing meeting. It was agreed that it would be useful for this Group to make contact separately with Stanford Hall as East Leake is their nearest village and they may wish to get involved with us.• Jenny de Villiers, Char of ELCPG, thanked all members for their hard work and their much appreciated contribution.	
11	<p>Date of Next Meeting Wednesday 15th February 2012 at 7.30pm in the Parish Council Offices.</p>	