

**Minutes of the East Leake Community Plan Group held on  
28<sup>th</sup> November at 7.00 pm at the East Leake Parish Council Offices.**

Present: Jenny de Villiers Co-operative Sector & Neighbourhood Watch (Chair)  
 Vicenta Rose Resident (Secretary)  
 Brenda Lewis Resident  
 Donna Griggs Lantern Lane School/Resident  
 Lesley Way Resident  
 Greg Hewitt RCAN  
 Kevin Shaw Parish Councillor/ Village Hall  
 Carys Thomas Parish Councillor  
 Craig Baldwin Business owner/resident

Item Number	Agenda Item	Action
1	<b>Apologies</b> Apologies received from Felicity Rose, Conrad Oatey, Doris Elcock and Julie Love.	
2	<b>Declarations of Interest</b> None.	
3	<b>Minutes of the October meeting</b> Approved as a true and accurate record.  Vicenta to ask the webmaster to upload them onto the East Leake Website. <a href="http://www.east-leake.co.uk/community-led-plan.html">http://www.east-leake.co.uk/community-led-plan.html</a>	Vicenta
4	<b>Matters arising not on the agenda</b> <ul style="list-style-type: none"> <li>• Christmas lights switch on starts at 4pm on Saturday 30<sup>th</sup> November in the village centre with the lights being switched on by Santa Claus. Lots of activities including hand bell ringing, choirs, quiz, food and drink and shops staying open late. A photograph for the brochure would be a good inclusion.</li> <li>• Local history section now received from Keith Hodgkinson, Chair of the Local History Society and included in the brochure.</li> <li>• Photographic competition – had lots of good entries of a variety of areas of village life. Vicenta to put on her iPad or Flickr so that the rest of the Group can see them for the next meeting. A small prize for those entries selected?</li> <li>• S106 Communication has been re-edited by Carys today. Latest version needs to be included in the brochure. Carys and Brenda to draft a short article for the Parish Council Newsletter</li> <li>• Business photographs – carry forward to next meeting [post meeting note: Carys has sent Vicenta some photographs of the businesses and Vicenta took some on the 30<sup>th</sup> November]</li> </ul>	           Vicenta  Brenda & Carys

	<ul style="list-style-type: none"> <li>• Noticeboard –update from Gary at the next meeting. Ruddington has a noticeboard with a map of local businesses – would be a good idea for EL. Kevin to check possibility of joint noticeboard with Parish Council [Kevin and Lesley Bancroft have confirmed that the order for the new Parish Council noticeboard has not been placed yet and the new one being ordered has three sections. Two will be locked behind glass for the Parish Council and Traders, with the centre section being open for general public use]</li> <li>• Time banking – Rachel Scott has been in contact with Vicenta via Greg, She was unable to make the meeting tonight but is happy to do a short presentation at a future meeting in the new year. Vicenta to liaise with Rachel over dates.</li> </ul>	Vicenta
5	<p><b>Development of the Community Plan</b></p> <p>Lesley had circulated latest draft on the 25<sup>th</sup> November. Felicity is hoping to be able to spend some time on it in the New Year and her input will be welcomed.</p> <p>History section fits in well and is interesting. The diagram from the Action Plan about the difference between the Community Plan and the Neighbourhood Plan has been included and it is a good illustrative way to see the difference.</p> <p>Updated section 106 wording to be included.</p> <p>All sections fit on 2 pages. Lesley has cross referenced to action plan and survey. Need to make sure as best as we can that information included will still be relevant in 10 years' time.</p> <p>Environment: comment about sewage – unsure where this comment came from. Brenda to check accuracy with Parish Clerk. Meadow park is maintained by the Parish Council supported by FMP. Opportunity for more people to get involved. Costock Road: 90%of land is owned by ELPC and leased to the EL Playing Fields Charity.</p> <p>Planning and housing: Carys has sent Lesley a few amendments earlier today.</p> <p>Transport and crime prevention: big section so Lesley has shortened some areas. Need a short paragraph from Neighbourhood Watch – Jenny will draft. Need to check PC Warwick's contact details and publication of them. Jenny will check who organises the rotas at EL Police Station now.</p>	Brenda            Jenny Jenny

	<p>Health and social care: Lesley has expanded this section a little. Included that there are a lot of complementary therapists in the village and it was agreed it is ok to include this as it is factual and we are not making recommendations. Good piece from Doris on Community Care and there is very important work done by them. Could showcase the work that they do. Sentence to be included from Donna about school health and the services provided by the School Nurse.</p> <p>Education: move Surestart section to Health and Social care as it fits better there and no need to repeat it here. Need to include wraparound care at junior schools.</p> <p>Culture, leisure and sport: Lesley has included a sentence about Manor Farm being the area's first licensed zoo. Quite along section now that sections have merged. May need to shorten it slightly to include photographs. Case study of the swimming pool is there due to public demand and that shows that things happen if people get involved. Young people – skate park is another good example of the community including young people getting together to campaign. People collected money, attended the drop in days and 2 young people even made a presentation to the Parish Council and took a petition. Could encourage young people to get involved in a Youth Council.</p> <p>Interesting statistics about EL on the Office for National Statistics website. Need to amend figures in history section about future population.</p> <p>Business: Lesley has added some more wording. Need to check status of British Gypsum being the largest employer in the village. Could include that it is a major employer. The butcher has been there for 50 years and the card shop for 30 years so there are some long standing businesses. The Co-operative has been in the village a long time too. Pubs and farms are local businesses too and the village has a good range of eat in and takeaway food options so this can be included too along with the good range of independent businesses. Farmers Market: Loughborough has a Royal Charter which covers a 20 mile radius. Could have one in EL if it is on private land and a small admission fee is charged. Need to explore feasibility.</p> <p>Acknowledgements: check that correct details are included along with a special thanks to Lisa Gapp, Graphic Designer who is working on the design of the brochure free of charge.</p> <p>All agreed Lesley has done an excellent job and thanks placed on record. Appreciate it is very time consuming.</p>	<p>Donna</p> <p>Donna</p>
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6	<p><b>Review of draft Action Plan</b> To be worked on next. Need to make sure it cross references to the brochure and survey results.</p> <p>Plan to have a launch event for brochure and action plan in Spring 2014 (provisional date of Saturday 22<sup>nd</sup> March 2014) Need to allow time to consult with stakeholders on the action plan. That can be done at the same time that the layout of the brochure is being worked on.</p>	
7	<p><b>Any other business</b> Vicenta suggested we issue an interim communication to keep the community up to speed with our progress. Vicenta or Jenny to draft.</p> <p>Carys informed the group that the Neighbourhood Plan group has received a grant for Locality of £7k. There are workshops on “Building for Life” and “Policy Writing” Would be good if members of the ELCPG attended. Carys to confirm times, dates and venues. There is a consultant looking at the village centre.</p>	<p>Vicenta and Jenny</p> <p>Carys</p>
8	<p><b>Date of Next Meeting</b> Thursday 12<sup>th</sup> December 2013 at 7pm at the Parish Council offices.</p>	